

EXECUTIVE DECISION

made by a **Cabinet Member**



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – ESA03 25/26

| Decision | | | |
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| 1 | Title of decision: School admission arrangements 2027/2028 | | |
| 2 | Decision maker (Cabinet member name and portfolio title): Councillor Sally Cresswell, Cabinet Member for Education, Apprenticeships and Skills | | |
| 3 | Report author and contact details: Sharon Stowe, School Admissions Manager, Education, Participation and Skills Email: sharon.stowe@plymouth.gov.uk Telephone: 01752 307504 | | |
| 4 | Decision to be taken: That the determined school admission arrangements for 2027/2028 be agreed as attached, with the dates based on those for 2026/2027 subject to the following amendments: I. New process timetables for primary, junior, secondary and Key stage 4 schools at the normal point of entry. | | |
| 5 | Reasons for decision: The Council is under a statutory duty to consult upon and then determine the admission arrangements for all community and voluntary controlled schools where admission arrangements change, and to ensure that as far as possible, the admission arrangements for other categories of school meet the requirements of the School Admissions Code. The Council is also under a statutory duty to devise and agree upon a coordinated scheme of admissions in respect of the normal points of entry. | | |
| 6 | Alternative options considered and rejected: Not to determine the 2027/2028 school admission arrangements and coordinated schemes would leave the Council in breach of its statutory duties. | | |
| 7 | Financial implications and risk: None. | | |
| 8 | Legal Implications Not to determine the 2027/2028 school admission arrangements and coordinated schemes would leave the Council in breach of its statutory duties. | | |
| 9a | Is the decision a Key Decision? (Please contact Democratic Support for further advice) | Yes | No |
| | | | X |
| | | Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total | |

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| | | | X | in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million |
| | | | X | is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority. |
| | If yes, date of publication of the notice in the Forward Plan of Key Decisions | N/A | | |
| 10 | Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget: | <p>The proposal helps to meet the City Vision, co-operative values, co-operative objectives, and co-operative outcomes in the following ways:</p> <p>City Vision – Britain's Ocean City – providing improved and additional capacity for increasing the number of school age children in the City ensures there is a school place for every child and improves their education opportunities which will improve their quality of life.</p> <p>We believe in Democracy – we have ensured that we provide parents, staff and governors at the schools, local residents and other stakeholders with the opportunity to participate in the decision making on the proposals</p> <p>We believe in Fairness – all the proposed expansions have had public consultation which demonstrates that we are fair and open in our decision making.</p> <p>We believe in Responsibility – Enables local residents and other stakeholders to participate in the decision making. Helps to address the growing need for additional facilities for primary and secondary age children, using resources wisely.</p> <p>We believe in Co-Operation – Provides extended and improved services for children and their families making effective use of resources available. The basic need growth areas have been carefully mapped and the proposals in this report are targeted at narrowing the gaps in equality of access to education places.</p> | | |
| 11 | Please specify any direct environmental implications of the decision (carbon impact) | None. | | |
| Urgent decisions | | | | |
| 12 | Is the decision urgent and to be implemented immediately in the interests of the Council or the public? | Yes | | (If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice) |
| | | No | X | (If no, go to section 13a) |
| 12a | Reason for urgency: | | | |

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| I2b | Scrutiny Chair Signature: | | Date |
| | Scrutiny Committee name: | | |
| | Print Name: | | |
| Consultation | | | |
| I3a | Are any other Cabinet members' portfolios affected by the decision? | Yes | |
| | | No | X (If no go to section I4) |
| I3b | Which other Cabinet member's portfolio is affected by the decision? | None. | |
| I3c | Date Cabinet member consulted | N/A | |
| I4 | Has any Cabinet member declared a conflict of interest in relation to the decision? | Yes | |
| | | No | X If yes, please discuss with the Monitoring Officer |
| I5 | Which Corporate Management Team member has been consulted? | Name | Amanda Davis |
| | | Job title | Service Director for Education, Participation and Skills |
| | | Date consulted | 11 January 2026 |
| Sign-off | | | |
| I6 | Sign off codes from the relevant departments consulted: | Democratic Support (mandatory) | JS69 25/26 |
| | | Finance (mandatory) | DN.25.26.017 |
| | | Legal (mandatory) | LS/00001312/4/AC/23/2/26 |
| | | Human Resources (if applicable) | N/A |
| | | Corporate property (if applicable) | N/A |
| | | Procurement (if applicable) | N/A |
| Appendices | | | |
| I7 | Re f. | Title of appendix | |

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| | A | School Admissions 2027/28 Consultation Briefing Paper | | | | | | |
| | B | Equalities Impact Assessment | | | | | | |
| | C | Draft Community Schools Admission Arrangements 27.28 | | | | | | |
| | D | Draft In-Year Co-ordinated Scheme of Admission 2027.2028 v1 | | | | | | |
| | E | Draft Maintained Nursery Admission Arrangements 27.28 | | | | | | |
| | F | Draft Primary Co-ordinated Scheme of Admission 2027.2028 v1 | | | | | | |
| | G | Draft Secondary Coordinated Scheme of Admission 2027.2028 v1 | | | | | | |
| Confidential/exempt information | | | | | | | | |
| 18a | Do you need to include any confidential/exempt information? | Yes | | If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain) | | | | |
| | | No | X | | | | | |
| | | Exemption Paragraph Number | | | | | | |
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 18b | Confidential/exempt briefing report title: | | | | | | | |
| Background Papers | | | | | | | | |
| 19 | Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box. | | | | | | | |
| Title of background paper(s) | | Exemption Paragraph Number | | | | | | |
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
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| Cabinet Member Signature | | | | | | | | |
| 20 | I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision, I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached. | | | | | | | |
| Signature |  | | | Date of decision | 26 February 2026 | | | |

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| Print Name | Councillor Sally Cresswell |
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